

St. Michael Pastoral Council

Meeting Minutes

March 7, 2017

- I. Opening Prayer by Fr. Greg at 7:02pm**
- II. Attendance:** Fr. Greg, Pat Jennings (facilitator), Fred Taccolini, Colleen Roberts, Matt Surrell, Karissa Langsford, Tom McFadden and Cindy Ampe.
- III. Approval of minutes from last meeting, 12/6/16.** Approved as written.
- IV. Approval of the Agenda:** Approved with addition of several items which will be listed under VII New Business.
- V. St. Michael Committee Reports/Minutes:**
 - Building & Grounds – Pierre:**
 - Finance – Tom:** Parish is in the black, close to budget; a beneficiary left approx. \$9000 to parish, but it is tied up in probate court; CCM is in the black and recently formed an Advisory Committee to develop long range planning goals. Members are Fr. Greg, Fr. Brandon, Jami Gualdoni, Tim Glover, Karen Reese and Dave Bonsall.
 - Worship – Cindy:** The Worship Committee has been focusing on planning the parish mission.
 - Development – Matt:** No report.
 - Christian Service/Evangelization – Colleen:** No meeting. PC approved quarterly tithing fund distribution.
 - Youth – Karissa, Lauren and Cindy:** HS and middle school programs are still active. KBC attendance has been down since Christmas, and perhaps may be due to increased illness in the community.
- VI. Report on Parish Events/Follow-up items:**
 - A. 1/2017 Parish Survey – Committee:** Survey results were reviewed by the council. The top 3 areas identified for improvement were: Spiritual Education, Social and Service. The council assigned parish committees to assess and address following issues stated in the survey: Worship – Liturgy; Welcoming – Development and PC; Volunteers & Communication – Communications; Music – Worship; Parish Activities – Christian Service; Gathering Space/Socials – PC and Office Staff; Finances – Finance; Evangelization/Education – Christian Service/Evangelization; Other (Rosary) Evangelization. Colleen and Cindy will take survey results to committees and engage their support in working on assigned issues. Results will also be shared with parishioners via the bulletin.
 - B. Gathering Space/Socialization Update – Cindy:** Parish Socials, after all masses, will start the first weekend of March. Committees/Parish groups have all been contacted regarding their assigned weekend. The parish will purchase the coffee, doughnuts and cookies for the social on the first full weekend of the month. Greeters/volunteers will serve coffee after all masses on the other weekends. All socials will take place in the gathering space.
 - C. Funeral Ministry – Colleen:** Table
 - D. UPCS Campaign: Fr. Greg:** Parish goal has been met with a small surplus. 97% of Diocesan goal met.
 - E. Church Lights (inside):** Fr. Greg and Fr. Brandon have been replacing bulbs with LED lights. JP Electric will replace burnt out bulbs over the font to give more light. There is a noticeable improvement, however, Fr. Greg is still planning on having a consulting group assess our worship space for lighting, painting, Tabernacle placement and perhaps sound system.
 - F. Icy Parking Lot:** Resolved.

- G. “Amazing Parish” Conference - Fr. Greg:** Fr. Greg, Diane and Rob Noel, Emily Girdham and Cindy Ampe will attend the conference in Atlanta on 3/13. A Diocesan Grant will cover cost of trip.
- H. Communication & Outreach Committee – Cindy:** First meeting 2/7/17, with Anne Dehring chair. Goal: “To increase, encourage or engage current and inactive members on the St. Michael community to participate more fully in their faith life”. Identified opportunities: Expand having greeters at doors to church and assisting parishioners when needed: purchase visitor cards to place in the pews; personal letter of welcome, signed by Fr. Greg, to all new parishioners; time and talent initiative fall 2017.
- I. WNOA Radio – Matt:** Matt requested that Parish consider being a sponsor for 6 months. Cost is \$100/month, which includes 30 radio spots/month. PC supported funds to come from tithing. Matt will follow through with Christian Service.

VII. New Business:

- A. Visit with Unbound sponsored children - Pat:** Presented highlights of his wife’s visit. She will give testimony of visit at upcoming parish mission.
- B. Faith Formation Grant opportunity – Cindy:** Per Fr. Brandon’s request, parish will apply for grant to cover cost of being a member of “GetFORMED.org” online access to Catholic videos, eBooks, etc. from the Augustine Institute.
- C. Parish Leadership Meeting 2/21/17 –** Summary of meeting provided and reviewed by Pat.
- D. Information:** Frank and Joanne Welsh will be starting a Bible Study on the Gospel of John this fall. They have purchased the DVD and Leadership guide. Parish will purchase 2nd DVD for parishioners to use.
- E. Purchase of AED for parish – Cindy:** Cindy recommended that the parish consider purchasing an AED (Automated External Defibrillator), especially in light of the hospital moving. PC approved that the purchase be included in the 2017 parish budget. Approximate cost is \$1500.
- F. Care Clinic – Matt:** Explanation of joint venture with Care Clinic and K of C to purchase Ultrasound machine. The new one will have electronic relay of information to physician and old machine would go to Escanaba Care Clinic.
- G. Summer Shelter – Fr. Greg:** Fr. Greg explained that the Christian Service Committee was approached about St. Michael Parish hosting a “Summer Shelter” for the homeless from 7/23 to 8/19. PC approved Fr. Greg move forward to gather more information on program prior to making final decision.
- H. Retirement of Jim Sicotte, Director Maintenance Retirement – Fr. Greg:** Jim is retiring 4/15 and parish is in process of hiring replacement. Position will be a benefit position.
- I. Easter Vigil Social – Cindy:** PC committed to assisting with social of welcome after Easter Vigil Service.

VIII. Upcoming Parish/Diocesan Events:

Parish Mission: Lent 3/19 – 22, 2017. PC will assist Altar Society with potluck dinner on Sunday 3/19.

Important Dates for 2017: Rite of Election is 3/15/2017, Spring Study Day is Thursday 4/6/2017, “The Secrets of Fatima”. Information

IX. Comments From and Feedback for Pastor / Associate Pastor / Council Members:

A. Fr. Greg explained that he is working with the Development Committee on a “Take a Step Program” to increase weekly Offertory contributions. Program will be in April/May and include letters to parishioners and witness talks. This will be a 3 week program. Fr. Brandon is in Detroit with 9 CCM students on a mission trip to serve those in need.

X. Adjournment and Closing prayer at 9:01 pm.

Next meeting is Tuesday April 4, 2017 at 7pm. Please send your agenda items for the next meeting to Pat by 4/3 for addition to the agenda.

Minutes submitted by: Cindy Ampe

Minutes approved by: