

St. Michael Pastoral Council

Meeting Minutes

November 1, 2016

- I. Opening Prayer by Fr. Greg at 8:02pm**
- II. Attendance:** Fr. Greg, Fr. Brandon, Pat Jennings (facilitator), Fred Taccolini, Colleen Roberts, Matt Surrell, Lauren Rotundo, Karissa Langsford, Pierre Geoffrion and Cindy Ampe.
- III. Approval of minutes from last meeting, 9/6/2016.** Approved as written.
- IV. Approval of the Agenda:** Approved with addition of VII.a., Election of Vice-Chair.
- V. St. Michael Committee Reports/Minutes:** Cindy will email church secretary to remind committee chairs that the office needs a copy of their committee meeting minutes, either by email or hard copy. Committee meeting reports:
 - Building & Grounds – Pierre:** Windows are being replaced in the gym and school. Now that the days are getting shorter it is noticeably darker in the church, even with all of the lights on. “Headlight” like lamps to either side of the Altar are down to 1 bulb/side and cannot be replaced. Lights on backside have been out for years. Fr. Greg will speak to Jim regarding this. Jim is also looking at the Toller to see if it can be fixed.
 - Finance – Pat:** Annual report for the 2015/2016 fiscal year has been distributed.
 - Worship – Cindy:** Cindy asked for PC input on where the “Ministry Minute” should take place at Mass, as often times it is much more than a minute and changes the spirit of what has been building during the Mass. She is requesting that it be moved to 2 minutes prior to the start of Mass. For now, the secretaries will remind everyone that the timeframe is only a “minute” and Cindy will take this topic to the Worship Committee for their recommendation.
 - Development – Matt:** No meeting. The UPCSA campaign is complete with some stragglers still coming in. 33% of our parish members contribute to UPCSA. Cindy recommended that instead of gift cards to thank the Development Committee for their hard work on UPCSA, that the PC each write a note on a thank you card for them. PC agreed.
 - Christian Service/Evangelization – Colleen:** No meeting.
 - Stewardship – Pierre:** No meeting. PC recommended that Fr. Greg approach Tami Seavoy to see if she is interested in leading this committee as Joe Sullivan may not be able to continue as chair.
 - Youth – Karissa, Lauren and Cindy:** Karissa said that the youth really appreciate the leadership role the CCM students have taken in the Confirmation program. They start the class with teaching and then have bonding at the end. The children’s choir will sing at the Sunday 10:30am Mass on 11/13. The choir is doing very well under Danny and Emily’s leadership.
- VI. Report on Parish Events/Follow-up items:**
 - A. “Indicators of Vitality for a Parish” – Colleen:**

Colleen and Pat each presented a sample of a survey that they worked on. PC gave input and Colleen will redo and send out to PC members by email for their input.
 - B. Approval Process for Christian Service Reimbursement – Committee:** It was not clear at last meeting what the approval process was going to be for PC. Colleen will get clarity at their next meeting.
 - C. Gathering Space/Socialization Update – Fr. Brandon:** Large volume coffee brewer has arrived and is being installed in the parish center kitchen. Planning group will meet soon.

- D. Basketball court on parish grounds:** No issues. Remove from agenda.
- E. Funeral Ministry – Pierre:** Pierre is suggesting that funeral Masses have a Mass Coordinator like weekend Masses. Cindy will talk to secretaries to assure that the funeral coordination sheet is in the Sacristy. Colleen expressed an interest in forming a group of parish volunteers to attend funerals where it is anticipated that few will attend. She will take the lead on this and report back at next meeting.
- F. UPCSA Campaign: Fr. Greg:** Currently \$4700 over goal.
- G. Parish App and Sponsors – Cindy:** Cindy asked that Matt speak directly with Anne Dehring, bookkeeper, who has the most knowledge regarding this.
- H. Parish Thanksgiving Prayer Service/Meal – Pat:** Volunteer sheets will be out next weekend. Beason House residents will be invited again this year.

VII. New Business:

- A. Vice Chair Election – Pat:** Matt is unable to assume the role of Vice Chair at this time due to family obligations, but is willing to run next year. Colleen was voted new Vice Chair.
- B.**

VIII. Upcoming Parish/Diocesan Events:

Parish Mission: Lent 3/18 – 23, 2017

Diocesan Liturgical Commission: Contact Deacon Tom Foye if you are interested in being on this commission.

Mass of Remembrance: Wednesday November 2nd at 7pm.

Trent Horn is presenting a 2 day lecture series on 11/11 and 11/2. Check the Diocesan website for presentation topics and times.

IX. Comments From and Feedback for Pastor / Associate Pastor / Council Members:

- A.** Fr. Greg expressed gratitude for all the notes of thanks that he and Fr. Branson received on Priesthood Sunday. They are both very grateful to be at St. Michael Parish.

X. Adjournment and Closing “Year of Mercy Prayer” at 9:35 pm.

Next meeting is Tuesday December 6th, 2016 at 7pm. Please get your agenda items for the next meeting to Pat by 12/2 for addition to the agenda.

Minutes submitted by: Cindy Ampe

Minutes approved by: