

St. Michael Pastoral Council

Meeting Minutes

August 1, 2017

- I. Opening Prayer by Fr. Greg at 7:10pm**
- II. Attendance:** Pat Jennings (chair), Fred Taccolini, Colleen Roberts, Lauren Rotundo, Pierre Geoffrion, Tom McFadden, Matt Surrell and Cindy Ampe.
- III. Approval of minutes from last meeting, 6.6.17.** Approved as written.
- IV. Approval of the Agenda:** Approved with additions of Signage, Scrip sales, Parish Retreat, Precious Blood during Mass, Care Clinic.
- V. Comments and Feedback from Pastor/Associate Pastor:** Fr. Greg is at the Fr. Marquette School Board meeting and unable to attend.
- VI. St. Michael Committee Reports/Minutes:**
 - Building & Grounds – Pierre:** BB Court continues to be an issue with foul language, trash and staying past curfew. Police have been called and they are now patrolling more often; The carpet in the Gathering Space has some coffee stains, it will be cleaned to see if they can be removed & if not, reassess to see if it can be replaced with carpet squares; Concerns with the nursery that there is no heat or air conditioning and some windows are in need of screens; church trim is in need of repair.
 - Finance – Tom:** New Parish budget for 2017/18 has been approved.
 - Worship – Cindy:** No meeting.
 - Development – Matt:** No meeting.
 - Christian Service/Evangelization – Colleen:** No meeting.
 - Youth – Karissa, Lauren and Cindy:** Our parish is seeking a Faith Formation Coordinator, starting with enhancing religious education programs for our youth, possibly a new curriculum. We have a candidate who is very interested and will be interviewed in a couple of weeks. NMU students are in place to lead the Confirmation Program.
- VII. Report on Parish Events/Follow-up items:**
 - A. 1/2017 Parish Survey – Committee:** Koffee Klatch continues to meet weekly with 6-8 attending. A few parishioners attended the parish men's softball games and provided hot dogs and other treats to our players as well as opponents.
 - B. Gathering Space/Socialization Update – Cindy:** The Communication Committee had an information gathering meeting with 10 – 12 parishioners who are very active in our parish life. The committee is looking at purchasing/having made a coffee serving area as well as an information desk for parish registrar and SCRIP sales.
 - C. “Amazing Parish”: Fr. Greg/Cindy:** AP Team has changed to meeting every 2 weeks for 2 hours, instead of every week for an hour. They are focusing on coordinating the women and men's days of reflection; The Sunday experience; hiring a Faith Formation Coordinator; Fr. Greg will also be giving a summary of the “Take a Step” initiative we had this past spring. They also view updates from the Amazing Parish Team. They now begin their meetings with 15 minutes of prayer in the church, praying for our parishioners who sit in that area at Mass.
 - D. Maintenance Backup:** Tabled for Fr. Greg.
 - E. Increased Offertory Program:** As noted in VII.C.

VIII. New Business:

- A. Parish Emergency Preparedness Plan - Cindy:** Our parish facility has recently undergone a site survey for emergency preparedness as well as other safety issues. The surveyor has recommended that our parish develop an emergency preparedness plan, to have in place a plan should we have a fire, tornado, active shooter, cardiac arrest, etc. Fr. Greg has charged the Parish Council with developing this plan. Pat, Colleen and Cindy volunteered to be on a subcommittee to start developing the plan and to bring back to PC for input. Other parishioners will be solicited to assist the subcommittee.
- B. Parish Social:** PC is responsible for hosting the Coffee Social on Sunday 8/6, after the 8:30 and 10:30 am Masses. Volunteers came forward.
- C. Quiet Time Prior to Start of Mass – Pierre:** Pierre said he was approached about instances where there was not quiet time 15 minutes prior to the start of the 8:30am of Mass. Fred said he will speak to his choir about this.
- D. Signage – Pierre:** We are not taking advantage of using our outside sign for Evangelization. The same message stays on the sign for weeks. Cindy said that we have an offer of a donated electronic sign and we are checking with the city to see if we can get approval for its use. Cindy will bring this concern to next staff meeting along with signage inside the church.
- E. SCRIP Sales – Fred:** Fred requested that there be a report in the bulletin on amounts parish is receiving from sales. Cindy said these reports come at random and when they do, our Parish Bookkeeper does put the information in the bulletin. There has been a recent changeover in the person doing this at the school, so reports have been slow in coming.
- F. Precious Blood at Mass – Pierre:** Pierre said that there are time when the chalice is empty so attendees cannot receive. Cindy said she will assess this.
- G. Care Clinic – Matt:** The Care Clinic has received their new 4-D Ultrasound machine and staff are being trained on its use. The Care Clinic is also in need of facility work.

IX. Upcoming Parish/Diocesan Events:

Parish Picnic: Picnic will be on parish grounds on 8/27. Ronda Taylor will coordinate the picnic plans. 10:30am Mass is planned for outdoors. PC is responsible for the registration table.

Volunteers recruited.

Parish Retreat: Dates are 9/7 and 8. Ministry minute will be given to try and encourage parishioners to attend.

Diocesan Vicariate Evangelization Workshop is on 10/11, from 6:30 – 8:30pm at St. Peter's. Any parishioner may attend. Sign up information will be coming.

X. Comments From Council Members:

- A. None

XI. Adjournment and Closing prayer at 8:22 pm.

Next meeting is Tuesday September 5, 2017 at 7pm in the Upper Room. Please send your agenda items for the next meeting to Pat by 9/4 for addition to the agenda.

Minutes submitted by: Cindy Ampe

Minutes approved by: