

# St. Michael Pastoral Council

## **Meeting Minutes**

September 7, 2017

- I. Opening Prayer by Fr. Greg at 7:04pm**
- II. Attendance:** Pat Jennings (chair), Fr. Greg, Fr. Brandon, Fred Taccolini, Colleen Roberts, Tom McFadden, Matt Surrell and Cindy Ampe.
- III. Approval of minutes from last meeting, 8.1.17.** Motion to approve by Colleen, seconded by Tom with addition to minutes of Matt in attendance at 8.1 meeting and correction of spelling on Koffee Klatch.
- IV. Approval of the Agenda:** Approved with additions of streamlining agenda.
- V. Comments and Feedback from Pastor/Associate Pastor:** Fr. Greg noted successful start to the school year and that he and Fr. Brandon have been assisting Deacon Tom Moseley and his wife Cindy in their new roles at St. Christopher Parish.
- VI. St. Michael Committee Reports/Minutes:**
  - Building & Grounds – Pierre:** Fr. Greg reported that there have been improvements at both schools, including the grounds, playground equipment, painting of window panes and repair of basketball nets and court. Parish is currently seeking bids to replace windows in the day chapel where there has been water damage from seepage below the windows. The estimated bid is \$26,000. This project is in the beginning stages, as will require diocesan approval and funding will most likely come from the Zryd fund. Matt said that the quote seems high and questioned whether the project could wait until winter when contractors were less busy and we could get a lower price. Fr. Greg will discuss this with Al as he is getting the bids.
  - Finance – Tom:** No meeting.
  - Worship – Cindy:** Cindy explained Formed.org for which parish has a year's subscription. Committee approved purchase of Mass card to be inserted in Breaking Bread books and assisting in planning Men's and Women's Days of Reflection.
  - Development – Matt:** Focus is on UPCS A Campaign. Parish goal this year is \$53,000, up a small amount from last year. Letters will be sent from the Diocese and there will be pew appeal weekend of 9/23 & 24, followed by cinnamon roll Sunday on 10/1.
  - Christian Service/Evangelization – Colleen:** Committee assessed their role with homeless and RATI, as there has been a sizeable increase in police attendance at public disturbances. Two parish Bible studies are starting this fall.
  - Youth – Karissa, Lauren and Cindy:** Faith Formation Coordinator (part-time) close to being hired. First goal will be to start grade school curriculum. Kathy Farrell will be phasing out her responsibilities (retiring) over the next year and handing them over to her replacement.
- VII. Report on Parish Events/Follow-up items:**
  - A. 1/2017 Parish Survey – Committee:** Colleen will prepare a bulleting update on progress.
  - B. Gathering Space/Socialization Update – Cindy:** Marcia Parkkonen is taking the lead for the Communication Committee. Some of their goals are: Coffee Social Bar; SCRIP and information desk; TV monitor with parish information; Camera in church to display Mass on monitor for parents who need to take their child from Mass; Ways to improve communication to parishioners, especially using technology.

- C. “Amazing Parish” - Fr. Greg/Cindy:** AP Team has changed to meeting every 2 weeks for 2 hours, instead of every week for an hour. They start their meeting with 15 minutes of intentional prayer in the pews to pray for our parishioners who sit in the pews for weekend Mass; reviewing AP conference presentations; Focusing on coordinating the women and men’s days of reflection, the Sunday experience and hiring a Faith Formation Coordinator
- D. Maintenance Backup:** Fr. Greg said that Al’s health has greatly improved and he is able to attend daily work schedule. Does not see a need at this time for a backup person.
- E. Increased Offertory Program:** Fr. Greg and Development Committee are preparing a follow-up to the parish.
- F. Parish Emergency Preparedness Plan - Cindy:** AED (Automatic Electronic Defibrillator) device has been purchased. A demonstration to the parish will be on 10/20 and 21. Cindy will schedule a team meeting the end of September to start work on our parish emergency preparedness plan.
- G. Signage – Pierre:** Parish has been offered an outdoor electronic sign to replace current one. Unfortunately our area is in a zone not approved for electronic signs. Matt said we could apply to the City Council for special zoning. Mary Maki is taking over maintaining the message on the sign.

#### **VIII. New Business:**

- A. Election of Officers: Chair – Colleen Roberts, Vice Chair – Tom McFadden, Secretary – Cindy Ampe.**
- B. Meeting Schedule and Agenda Going Forward:** Committee agreed that PC go to a meeting every 2 month schedule, with the option to schedule a meeting on the off month if needed. Agreement was reached to streamline the agenda to be more goal oriented. The agenda will be prepared by the PC Chair with input and approval from the pastor.

#### **IX. Upcoming Parish/Diocesan Events:**

**Blessing of the Pets:** Wednesday 10/4 at 6:30pm. Boy Scouts are assisting.

**Parish Retreat:** Dates are 9/7 and 8. 12 parishioners attending.

**Diocesan Vicariate Evangelization Workshop** is on 10/11, from 6:30 – 8:30pm at St. Peter’s. Any parishioner may attend. Sign up information will be coming.

#### **X. Comments From Council Members:**

- A. None

#### **XI. Adjournment and Closing prayer by Fr. Brandon at 8:42 pm.**

**Next meeting is Tuesday November 7, 2017 at 7pm in the Upper Room. Please send your agenda items for the next meeting to Colleen by 11/6 for addition to the agenda.**

Minutes submitted by: Cindy Ampe

Minutes approved by: