

# St. Michael Pastoral Council

## **Meeting Minutes**

May 15, 2018

- I. Opening Prayer:** Evangelization Prayer at 6:33pm.
- II. Attendance:** Colleen Roberts (chair) Fr. Greg, Matt Surrell, Andrew Kilpela, Mary Rule and Cindy Ampe.
- III. Approval of minutes from last meeting, 3.6.2018.** Motion to approve by Matt, seconded by Andrew.
- IV. Approval of the Agenda:** Approved with no additions.
- V. Resignations:** Parish Council respectfully accepted the resignation of Lauren Rotundo and Pat Jennings.
- VI. Welcome of New Parish Council Members:** Mary Rule (nominee from previous election) will be finishing Pat Jennings' term and Andrew Kilpela will be replacing Lauren Rotundo as young adult representative.
- VII. Comments and Feedback from Pastor/Associate Pastor:** Fr. Greg explained that our St. Peter Vicariate is now down to Bishop Garland and Fr. Jeff Johnson who are available to fill in at weekend Masses. For this reason, Fr. Brandon and Deacon Tom are looking at the probability of changing the weekend Mass schedule for St. Michael and St. Christopher's parishes to accommodate one priest being available on a weekend for both parishes. This will be discussed at the upcoming St. Peter Vicariate meeting where they to hope to develop a vicariate wide plan for coverage. PC offered support for future changes. Fr. Greg also explained that starting this fall the Fr. Mqt. Academy Middle School will be combining with students at the grade school near St. Peter's Church. Discussion is ongoing regarding future use and maintenance of the middle school building.
- VIII. St. Michael Committee Reports/Minutes:**
  - Building & Grounds – Pierre:** Fr. Greg reported that yard cleanup went well. There was extra cleanup at the west end of the parking lot where snow was piled (moved there from the parish lawn); our parish had to pay to have the snow removed; Al (parish maintenance) is getting estimates for roof repair/replacement for the parish as there are many leaks; there will be an in depth study of the school heating system, viable use of building and maintenance required in the near future.
  - Finance – Tom:** Fr. Greg reported that overall the parish's finances are positive; at a recent Diocesan Personnel meeting decision was made to provide copies of labor laws to all diocesan employees and all employees will now have an annual evaluation; monies for parish priests' food has been rolled into their salaries rather than them receiving a stipend from the parish.
  - Worship – Cindy:** Committee focus is to have earlier planning for upcoming liturgies and to continue assisting Fr. Greg in homily preparation.
  - Development – Matt:** Committee recently held a Stewardship Morning offering focusing on estate planning to learn about ways to be responsible stewards of our earthly possessions. Attendance was low, but those attending felt information was very valuable.
  - Christian Service/Evangelization – Colleen:** Michelle Fortunato is seeking dates for Room at the Inn for 2018/19. Our parish will again participate. Denise Herron is resigning from planning the birthday parties for Lake Superior Village Youth. They do not have a replacement for Denise. Cindy will prepare a thank you from PC and have it at next meeting for signatures.
  - Youth – Karissa, Lauren and Cindy:** 15 youth recently received their First Communion. Cindy will arrange Altar Server training for those interested. Emily Fust, K thru 5<sup>th</sup> grade Faith Formation Coordinator, is researching new programs to better engage our youth.

**Communication: Colleen and Cindy:** Committee has taken responsibility for being the leader on implementing “Becoming a Welcoming” Parish for our Parish Evangelization Plan.

**IX. Report on Parish Events/Follow-up items:**

- A. Emergency Preparedness Plan – Cindy:** Plan is being developed. Draft will be presented to PC as soon as available.
- B. “Amazing Parish” - Fr. Greg/Cindy:** Cindy and Fr. Greg shared Evangelization Plan that was developed from parishioner input gathered at the 5/1 Leadership Meeting. The plan was submitted by the AP team to the Diocese on 5/8/18. Cindy explained that the plan could be edited if necessary. PC approved plan as written.
- C. Media Monitor/Camera Update – Matt:** Cindy reported that the wiring should be completed in the next 10 days. Wiring will give a better connection. Matt said he will mount the monitor as soon as his time permits.
- D. Formal acceptance of “External Communications’ Policy”:** Attached plan was formally accepted by PC. (Cindy/Mary)

**X. New Business:**

- A. Parish Council Bylaws - Membership:** Cindy explained that in the recent past the PC Bylaws were changed to replace two adults with two High School students. It has been very hard to fill these positions. After discussion PC recommended that language reflect one position remain open to “youth” and the second be returned to an adult parishioner. Cindy will prepare bylaw revisions for next meeting. (Matt/Andrew)
- B. Mass Times:** As explained in Fr. Greg’s earlier comments.
- C. Fr. Marquette Academy Consolidation:** Fr. Greg reported that the decision has been made to move all students into one building (grade school on St. Peter Campus) starting 9/18. There are 3 teachers retiring at the end of this school year, but that there would not be a decrease in number of staff. The middle school on our campus remains the responsibility of St. Michael Parish. See Fr. Greg comments above.
- D. Choir Loft Windows:** Cindy explained that through the spring and summer months there are times when the light coming in through the choir loft windows are blinding at the Ambo and or the Altar. This should be addressed when the interior design of the church is assessed.

**XI. Upcoming Parish/Diocesan Events:**

**Parish Coffee Social: PC is hosting following Masses:**

**6/3, 8:30 – Mary Rule**

**6/3, 10:30 – Colleen/Cindy**

**Hospitality Lecture on 5/30 at Ramada Inn**

**Hymn Festival – 5/18 at 7:30 pm at St. Peter’s. Hymns from the New Diocesan Hymnal will be sung.**

**XII. Comments From Council Members: None**

**Adjournment and Closing prayer at 8:55 pm.**

**Next meeting is Tuesday June 26 @ 6:30pm in the Upper Room. NOTE TIME CHANGE.**

**Please send your agenda items for the next meeting to Colleen by 5/22/2018 for addition to the agenda.**

Minutes submitted by: Cindy Ampe

Minutes approved by: