

St. Michael Pastoral Council
Meeting Minutes

November 3, 2015

- I. Opening Prayer by Fr. Greg at 7:01 pm**
- II. Attendance:** Fr. Greg, Dan Boyle, Pat Jennings, Pierre Geoffrion, Maggie McFadden, Cindy Ampe. Dan welcomed new members Colleen Reynolds and Matt Surrell.
- III. Approval of minutes from last meeting. Agenda additions were made.**
- IV. St. Michael Committee Reports/Minutes:** No committee reports received.
- V. Action Items/Updates:**
- a) **Parish Office Updates:**
- i. **New Book offering:** Fr. Greg explained that the purchase of the “Rediscover Jesus” books was presented to the Finance Council for approval. The F.C. gave support to the purchase with the stipulation that the Evangelization Committee have a definitive plan for distribution and also recommended a follow-up discussion with parishioners. P.C. members recommended seeing if St. Christopher’s would like to purchase books with us and also that we order through the Diocese to avoid shipping costs. Order of 500 books was recommended by P.C. Dan proposed giving the books to parishioners as a Christmas gift and having a free will box to help defray the cost of expanding the gift to “lapsed” parishioners. Committee approved recommendation. Fr, Greg will pursue this project with F.C.
 - ii. **St. Michael’s Bazaar:** Will be held on Saturday 11/7 from 10-2, with lunch served from 11-1.
 - iii. **Information:** St. Michael Parish has 8-900 families, and of those, 177 families do not contribute to the parish. Fr. Greg is developing plan to address this in the near future.
 - iv. **UPCSA (Blitz) Update:** Parish goal has been reached with a surplus of \$10,000 to be used for recent purchase of new furnace. Pledges still trickling in.
- b) **Pastoral Council Elections:**
- i. **Council Member Elections:** There were 5 candidates who accepted the nomination. Colleen Roberts and Matt Surrell were chosen. First alternate is Tom

McFadden and second is Mary Rule. All candidates not elected were informed of results by Cindy.

- ii. **Election of Officers: Chair**, Fred Taccolini; **Vice Chair**, Pat Jennings; **Secretary**, Cindy Ampe.
- c) **Parish Committee Directory Annual Update:** Dan will approach the Develop Committee to engage their assistance in the review process and committee assignments for update of document. P.C. recommends that a Liturgical Calendar be added along with other related organizations, e.g. K of C, SVDP, Boy Scouts, Care Clinic, etc.
 - i. **My Parish App:** Up and running. App is through Diocesan Publications. Dan will follow-up with the D.C. for future development of the app and will contact Fred with an update.
- d) **Parish Council Follow Up Items:**
 - i. **Request for top soil and seed; Request for Power Broom; Request for Heavy duty tent (20x30).** Tabled until next meeting.

VI. Upcoming Events:

- a) Reminder – First Friday Club on 11/6/15

Calendar of Events: Thanksgiving Parish Dinner on Sunday 11/22, with Prayer Service at 3:30 pm, dinner to follow. Pat Jennings is coordinating this event. Discussion followed on scope of who to invite, besides parishioners and families, keeping in mind facility capacity and amount of food needed. It was decided to invite in town CCM students, NMU international students, families staying at the Beacon House and families recommended by Care Clinic.

VII. New Items:

- a) **Water on countertops in church restrooms:** There has been an ongoing issue with pooling of water on the counter tops in the women and men's restrooms. Existing repair supplies and parts cannot be replaced. The standing water is an infection control issue which has been brought to the Building & Ground Committee as a problem for several years. B & G requested an estimate for repair, which was done by Patty Pemble and Carol LaVallie. After consideration, Patti and Carol recommended the \$3500 quote from Schwalbachs. Note: Fr. Greg will clarify if the quote is for both restrooms or just the women's. Majority of PC members stated their approval of the project and several questioned if there is a priority list for repairs. They would support if F.C. approves this project has priority. Fr. Greg will take PC concerns to F.C. PC members suggested having an ongoing project wish list in the

bulletin for parishioners who would like to donate to a specific item/project rather than to the parish general fund.

- b) Gathering Space Additions:** The furniture in the Gathering Space is worn so Carol LaVallie approached Mark Canale about covering cost of replacement. He graciously agreed to purchase a couch, 4 chairs, lamp and coffee table. He will be given additional advertising in our bulletins and a small plaque will be placed on furniture honoring his donation. The parish office staff has expressed concerns on clutter in the Gathering Space and with previous P.C. approval for E.C, installation of 3 bulletin boards in windows behind the stairway. Dan reminded committee that P.C. gave approval for E.C. to put up one trial board to see if it will be kept up to date. Cindy will call Karen Reece, lead on this project, to express concerns and request development of committee to look at complete plan for gathering, communication and other hosted events in the Gathering Space, e.g. needs to be cohesive plan with established ownership; consideration of all communication options, including a TV monitor to display messages; space must be appropriate for funeral gatherings.
- c) Commencement of Jubilee “Year of Mercy”, 12/8/15 – 11/20/16:** Matt asked if there is a parish plan to focus/celebrate the Year of Mercy. Fr. Greg said that there will be bulletin information, a short prayer for recitation in the missals and a focus in homilies. Matt agreed to meet with the E.C. to develop a plan to bring this message of grace to our parish.
- d) Information:** Matt informed committee of the K of C, “Keeping Christ in Christmas” Poster Project. This is a K through 8th grade project. Tom Taylor will be taking winning posters to the national level competition.

VIII. From and Feedback for Pastor/Associate Pastor: Fr. Greg expressed his gratitude for the work that all the parish committees are doing. He expressed thanks for the ministry minute that Andy Grosvenor recently gave on SCRIP. Fr. Greg added that the a few years ago SCRIP was only bringing in a few hundred dollars a year to the parish. Currently it is adding \$10 - \$12,000 to the parish yearly budget. Fr. Brandon will be looking for ways to attract CCM students to the SCRIP program. P.C. committee members suggested looking for opportunities to streamline program since it has grown so much and also to provide a quarterly report in the bulletin on money added to the parish budget through SCRIP.

IX. Adjournment and Closing Prayer at 9:30 pm.

Minutes submitted by: Cindy Ampe

Minutes approved by: