

St. Michael Pastoral Council

Meeting Minutes

March 5, 2019

- I. **Opening Prayer:** Fr. Greg at 6.32pm
- II. **Attendance:** Colleen Roberts (chair) Fr. Greg, Matt Surrell, Mary Rule, Andrew Kilpela, Pierre Geoffrion, Monique Baer and Cindy Ampe.
- III. **Approval of minutes from last meeting, 1/8/2019.** Motion to approve by Matt, seconded by Pierre.
- IV. **Approval of the Agenda:** Approved with following addition: IX.B. Ways of Prayer Workshop.
- V. **Comments and Feedback from Pastor/Associate Pastor:** Fr. Greg was grateful for the opportunity to update parishioners on parish challenges and accomplishments at the February Parish Annual Meeting. He said the building and property owned by St. Christopher's that is currently being used for pre-school/daycare will be sold due to the high fees of maintaining and operating. St. Christopher parishioners were informed of the plan the weekend of 3/2. The parish has offered teaching providers some alternatives, but they have not wanted to pursue them. The ultimate decision on proceeding will be made by their Parish Council with final approval by Bishop John.
- VI. **Comments from Council Members:** None
- VII. **St. Michael Committee Reports/Minutes:**
 - Building & Grounds – Fr. Greg/Pierre/Andrew –** No meeting.
 - Finance – Tom:** No report.
 - Worship – Cindy:** No meeting, but will start reciting the St. Michael Prayer at the end of Mass the First Sunday of Lent. Ashes distribution will be available all day on Ash Wednesday in the parish office for those who cannot attend Mass.
 - Development – Matt:** Committee has requested support to have a Ministry Fair on several weekends during April. Committee gave their approval.
 - Christian Service/Evangelization – Mary:** No meeting. Committee has been fulfilling regular tithing requests.
 - Youth – Andrew/Cindy/Monique:** Confirmation program is in progress. Monique expressed concern that our numbers are small in our Faith Formation Programs. How do we reach out to have more involved? Fr. Greg stated that is one of the biggest reasons we are advertising for a full-time Faith Formation Coordinator. Several good candidates have applied and are being reviewed by our personnel committee.
 - Communication: Colleen and Cindy:** Name tag Sunday has received positive comments from parishioners. Greeters have encouraged parishioners to get their name-tag. Will add a small table for folks entering from College Ave. PC is responsible for April 6 & 7 weekend. Gathering Space monitor installment has been assumed by Iron Bay Computers.
 - Amazing Parish - Fr. Greg/Cindy:** Planning on Evangelization Training/Parish Mission in 2020, in place of Women and Men's Days of Reflection.
- VIII. **Report on Parish Events/Follow-up items:**
 - A. **Emergency Preparedness Plan – Cindy:** No updates.
 - B. **School/Gym/Parish Center Rental Agreement:** The new Rental Agreement form was reviewed by the council. The council thanked the office staff for their work on development and offered the following recommendations:

2. Hire someone to be available to assist during rental time.
3. Create an “event rate” for those renting more than one day, e.g. wedding (set-up and take down).
4. Are our rates high enough – check on comparison rates.
5. Include capacity of rental space.

Committee requested that revised forms be reviewed at next PC meeting.

- C. Parish Annual Meeting:** Small attendance, but all attending expressed appreciation on parish updates and were pleased to hear how the committees/teams/groups reporting are so active in our parish.
- D. RATI:** Discussion on what is best space in parish to use for RATI. PC gives total support into continuing to host RATI, but would like to look for other options than to have guests sleeping in the main part of the Parish Center. The gym is a very good option, so that will be discussed as a future space.
- E. Logo Contest:** Committee reviewed options that were entered, made a suggestion to modify one of the entries, and once made; this will be the chosen design. Cindy will follow-up with artist.
- F. Name Tag Sunday:** As reported above.

IX. New Business:

- A. Sponsoring a Wednesday CCM Food for Thought:** PC will provide dinner on Wednesday 3/20.

X. Upcoming Parish/Diocesan Events:

- A. Holy Week April 15 -21:** A banner is being ordered for the gathering space which will list all of our Holy Week Liturgies. This year our Good Friday Service will be moved to 3pm to be closer to the time of Jesus’ death on the cross.
- B. Ways of Prayer Workshop:** As part of our Evangelization goals, Anne Dehring and Diane Noel are providing 4 sessions of “Ways of Prayer”. This will be offered during Lent and then repeated at future times.

Adjournment and Closing prayer at 8:40 pm.

Next meeting is Tuesday May 14th, @ 6:30pm in the Upper Room.

Minutes submitted by: Cindy Ampe

Minutes approved by: