

St. Michael Pastoral Council

Meeting Minutes

November 6, 2018

- I. Opening Prayer:** Evangelization Prayer at 6:35pm.
- II. Attendance:** Colleen Roberts (chair) Fr. Greg, Matt Surrell, Mary Rule, Tom McFadden, Andrew Kilpela, Pierre Geoffrion, Monique Baer and Cindy Ampe.
- III. Approval of minutes from last meeting, 9/14/2018.** Motion to approve by Matt, seconded by Pierre.
- IV. Approval of the Agenda:** Approved with following additions: St. Michael Prayer & Women's Day of Reflection. Approved by Matt/Pierre
- V. Welcome new member Monique Baer.**
- VI. Comments and Feedback from Pastor/Associate Pastor:** Fr. Greg reported that the Mass of Remembrance was very meaningful and well received; He attended the Diocesan Hymnal Workshop along with Fr. Brandon and all the music ministers and due to a delay in shipment of the accompaniment books, Bishop John delayed the official transfer to 1/2/2019; Fr. Marquette Academy is very busy with fundraising and social gatherings; The Altar Society had a very successful bazaar.
- VII. Comments from Council Members:** None
- VIII. St. Michael Committee Reports/Minutes:**
 - Building & Grounds – Fr. Greg/Pierre/Andrew –** Andrew reported that he ripped out some of the dead bushes and replaced them with sod; Fr. Greg said the roof over the parish garage and the office is being replaced due to leaks.
 - A. Church Interior Upgrade:** Affiliated Artists was here in September to assess our current worship space, including the painting and light upgrades needed, discoloration on walls from temperature changes, and Rose Window placement. Bishop John is requesting the Tabernacle be moved to the center of the altar and that the organ be moved back to the choir loft. Affiliated Artists hopes to return in November or December with preliminary plans.
 - Finance – Tom:** 2018/19 budget has been approved. There are financial concerns regarding upkeep of the school; Anne Dehring (parish Bookkeeper) has retired and Helen LaFayette has assumed that position; A Personnel Committee has been formed to create/update parish staff personnel policies, job descriptions and evaluation process.
 - Worship – Cindy:** Assisting with hosting Parish Fall Harvest Meal; Will celebrate Baminelli Sunday during Advent where families can bring in the Baby Jesus from their Crèche to be blessed; Celebrate Our Lady of Guadeloupe with Spanish/English Mass.
 - Development – Matt:** UPCS A Campaign and Cinnamon Roll Sunday went well. 212 individuals/families have donated thus far and we are at 93% of our parish goal. Mailings are going out to parishioners who have not responded to the campaign. Cmt. is looking at planning a Ministry Fair and SCRIP promotion.
 - Christian Service/Evangelization – Mary:** Assessing if they can change their by-laws regarding number of members present for a quorum, as there has been difficulty in meeting current standard; requesting to increase their cap on a single disbursement from \$2,000 to \$3,000; Expressed concerns with the frequency of "so much for sale" in the Gathering Space after Masses; (since this was not a formal request for PC input, PC has chosen not to respond); PC will only be asked for input on their disbursements at the request of Pastor.

Youth – Andrew/Cindy/Monique: There are 30 youth in the Faith Formation Program; 15 CCM students attended the Big Bay Retreat and 80 attended a workshop on dating.

Communication: Colleen and Cindy: Monitor has been installed in the Gathering Space. Looking at options for downloading information on the monitor; New parishioner social just held with 3 families attending – welcomes will be done at Mass.

Amazing Parish - Fr. Greg/Cindy: Team will be meeting to assess progress on Evangelization Plan and future action needed.

IX. Report on Parish Events/Follow-up items:

A. Emergency Preparedness Plan – Cindy: Initial draft of plan presented.

B. Media Monitor Update: As above.

C. UPCSAs: As above

D. Fall Harvest Dinner: 140 attended and very positive comments about how nice it was to come to a dinner and not have to work at it.

X. New Business:

A. VIRTUS Training: This is the “Safe Environment” training for all working with children. Miguel Valenzuela has asked if parishioners can be invited to complete this computer program. Any parishioner can accomplish this by contacting the parish office and the secretary will send them the link to access and complete the program. Cindy will ask Miquel to write an invitation for the bulletin.

B. 2019 Leadership Meeting: Set for Tuesday February 19 at 6:30pm. PC will lead the meeting.

C. Diocesan Hymnals: Have not arrived.

D. St. Michael Prayer: Matt inquired could this be recited at the end of Mass. Fr. Greg said his plan is to start the beginning of Lent.

XI. Upcoming Parish/Diocesan Events:

A. 11/11/18 is the Diocesan Day of Consecrated Life (prayer)

B. Give Catholic Tuesday is 11/27/18

C. Harvest Fest Dinner is on October 14th, starting at 4pm with a Prayer Service.

D. Women’s Day of Reflection is 11/11/18. 93 are registered.

E. Knights of Columbus Christmas Wreath sale will be early in December. Proceeds will be tithed to charity.

Adjournment and Closing prayer at 8:33 pm.

Next meeting is Tuesday January 8th, @ 6:30pm in the Back Zyrd Meeting Room.

Minutes submitted by: Cindy Ampe

Minutes approved by: