

St. Michael Pastoral Council

Meeting Minutes

February 3, 2015

I. Opening Prayer at 7:00pm

II. **Attendance:** Fr. Greg Heikkala, Fr. Mike Chenier, Pres. Dan Boyle, Rob Noel, Pat Jennings, Fred Taccolini, Pierre Geoffrion, Nathan Rotundo, Brian Klaus. Guest: Cathy Savela.

III. **Approval of minutes from last meeting. Agenda additions were made.**

IV. St. Michael's Committee Reports/Minutes

- a) **Christian Service & Evangelization**-minutes were provided from last meeting.
- b) **Altar Society**-minutes included in packet.
- c) **Parish Development Committee**-Committee continuing to gather important details from each ministry in our parish.

V. Action items/Updates:

- a) Cathy Savela was present to explain Bulletin Board project. Plan is to have 3 boards in Gathering Space for information. This will alleviate some use of tables. Will include items such as pictures of new parishioners, baptisms, and calendars with upcoming parish events. Decision made to implement and evaluate in 6 months.
- b) Upstairs office space: Furnished and ready for use.
- c) CCM: Fr. Mike reports variety of activities and new faces! Fr. Mike and Fr. Ben Hasse working on developing more consistent source of revenue for center. Fr. Mike expressed a need for parish assistance with maintenance.
- d) Committee/Ministry Updates: Dan Boyle continues to develop a spreadsheet in Google drive to be utilized in scheduling parish activities. It is an interactive form that will be available for all ministries to use on line. A meeting is scheduled for 2/25/15 with parish ministry leaders to begin developing process for improved communication throughout parish. There is

a need to close some gaps in how we incorporate new people in ministries including recruitment, training and involvement.

- e) Baptismal font: There is a problem with bacterial growth in pool. Discovered that ozone filter system not working properly.
- f) Parish heating system-System is antiquated and not working efficiently for quite some time. Proposals will be generated for solutions to heating problems.
- g) Lighting issues-Purchased and replaced all light bulbs in sanctuary. Great job!
- h) Microphones-maintenance done at same time as lights. Continues to be a need to upgrade wireless microphones.
- i) Upcoming events: First Friday Club-Fr. Mike presenting Evangelization training.

Lent and Easter Activities.....

Comments/Feedback:

VI. Adjournment at 9:10pm.

Fr. Greg closed with prayer.

Minutes submitted by Rob/Diane Noel.

Minutes approved by: [Name]